

LINCOLN/LANCASTER COUNTY GIS Master Plan Development

INSTRUCTIONS FOR FILLING OUT SURVEY FORMS

Lincoln/Lancaster County has hired PlanGraphics, Inc., to provide consulting services for geographic information system (GIS) planning. These survey forms provide background information needed to support this work.

A GIS is capable of storing both graphic and nongraphic (attribute) data on a single computer system. Maps produced by the GIS can be customized by selecting the features, scale, and size of the map needed. Since GIS maps are based upon computer information, updates made to the data can be reflected almost instantaneously. Queries made to a GIS system can be answered in report or map form, making these systems very powerful analytical tools. The GIS may encompass not only digital maps, but a large range of information that is geographically referenced (e.g., facility inventory data, work order and history, etc.)

To prepare the GIS database design, we need to learn more about the way Lincoln/Lancaster County collects, maintains, and uses maps and geographic data. Attached are survey forms designed to collect the information needed for the preparation of a GIS strategic plan. Your input is critical to the success of this project and the effective utilization of GIS technology by Lincoln/Lancaster County.

PLEASE FILL OUT THE SURVEY FORMS COMPLETELY. One set of forms should be completed for each division or specific work unit. *We would also appreciate your inclusion of a copy of your current Organizational Chart showing the specific work unit filling out the form(s).* You will notice that we occasionally ask for the same information in different places. This helps us integrate and consolidate the information, while also serving as a cross-check. You may need to duplicate some or all of the forms in the packet to provide a complete response. If duplicates of a form are made, please indicate at the top of the page the number of the series attached (e.g., 1 of 5, 2 of 5, etc.)

As is often the case in efforts of this type, the answers to some survey questions may not be immediately obvious. If you are not sure what information we are asking for, do not understand the form, or have other questions, please feel free to call the PlanGraphics offices (502) 223-1501.

Thank you for your time and effort in providing us with this information. Please complete the survey form and be prepared to present them during the organizational interviews during the days immediately following our project kick-off meeting.